

100th AGM

8th August 2019






Evans Bay Yacht and Motor Boat Club

Strategy and three year action plan

August 2019

Mission and vision

- To encourage yachting, yacht racing, cruising, sailing boats and motor boats and the promotion of social interaction between members and kindred clubs.
 - To be the pre-eminent family club facility for members, affiliate clubs and the local community.
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Strategy outline

The strategy covers five key areas, each area has a set of strategic objectives to ensure that:

1. Governance is effective
2. Assets are managed
3. Club activities are delivered
4. Staff and volunteers are engaged
5. Membership, affiliations and relationships are sustained

The three year plan for each of these areas has been drawn from the work of previous committees and the plan presented at the 2014 AGM and updated at each AGM since.

1. Governance is effective

Strategic objectives	Achieved 2018/2019
<ul style="list-style-type: none">• Ensure compliance with legislation and regulations• Identify and manage risks to the club now and into the future• Manage and invest club funds responsibly• Operate inclusively and transparently• Plan for the short and long term to ensure sustainability of the club• Maintain up to date policies and procedures in line with the constitution• Use available YNZ resources and other relevant templates	<ul style="list-style-type: none">• Slipway and Yard – Continual review of operations to manage the risk to the public, increase safety of users, upskill operators and get new equipment to make the work safer and in line with industry standards.• Continuing to work with YNZ and making the most of their resources and templates.• ManCom meetings monthly.• Sub-Committee meetings (Slipway, Sailing Committee, Centenary, Sailing Academy).

2. Assets are managed

Strategic objectives	2018–19 work
<ul style="list-style-type: none">• Maintain a long term asset management plan and programmed maintenance plan• Respond to breakages and wear and tear promptly• Understand the value of our services and facilities, and set revenue expectations in line with valuation• Maximise utilisation of assets to generate revenue• Promote services and facilities consistently to members and wider users• Secure revenue and manage debts appropriately• Maintain security of club and members assets	<ul style="list-style-type: none">• Maintenance list leading up to centenary celebration developed and work underway.• Weekly newsletter consistently promotes what is happening around the club.• Annual Working Bee held, along with other upgrade projects.• Support boats are working at near capacity (esp. RIBs)• Infrastructure priorities established and working with Council, asphalt repairs signed off

3. Club activities delivered

Strategic objectives	Achieved 2018–19
<ul style="list-style-type: none">• Promote high quality competitive racing from club to national/international regattas.• Deliver a wide range of activities that provide for participation from the full range of club members.• Coordinate activity planning with other Wellington boat clubs, the wider community and Wellington events.• Maintain an up to date calendar of events.• Plan events well to ensure management, resources, participation, publicity and revenue generation.• Undertake post activity reviews.	<ul style="list-style-type: none">• CENTENARY• Academy activities<ul style="list-style-type: none">• Adult Learn to Sail• Junior & Youth Programme <p>Activities on the water and off the water, including:</p> <ul style="list-style-type: none">• Opening Day (99 boats) – interclub event• EBYMBC Centenary Regatta*• Mishmosh Poker Race*• Champion of Champions*• Lower North Island Secondary Schools Teams Regatta*• Wellington O’pen Cup*• Season Prize Giving*• Barton Marine Winter Series• E5.9 Nationals• P Class Tanner & Tauranga Cups• Paper Tiger Nationals & International Selections Trials

3. Club activities delivered cont...

Strategic objectives	Coming in 2019-20
<ul style="list-style-type: none">• Promote high quality competitive racing from club to national/international regattas.• Deliver a wide range of activities that provide for participation from the full range of club members.• Coordinate activity planning with other Wellington boat clubs, the wider community and Wellington events.• Maintain an up to date calendar of events.• Plan events well to ensure management, resources, participation, publicity and revenue generation.• Undertake post activity reviews.	<ul style="list-style-type: none">• Academy activities• Standard sailing calendar• Significant on the water events<ul style="list-style-type: none">• 420 Class Nationals• Waszp North Islands• InterClub• EBYMBC Regatta

4. Staff and volunteers engaged

Strategic objectives	Achieved 2018-19
<ul style="list-style-type: none">• Be organised, respect volunteer skills and time.• Provide training, keep training records and maintain a succession plan.• Report on activities and recognise organisers, volunteers and participants.• Support volunteer activity with motivated, skilled staff.• Ensure the safety of all staff, volunteers and other people.	<ul style="list-style-type: none">• General Manager & Admin Assistant remain employed in the office.• Majority of Committees are staying on.• Health & Safety processes working well. This is a continuous development.• Regular reports and acknowledgement of activities in the weekly newsletter and Spinnaker.• VHF & First Aid Training courses to be completed.• Over 150 volunteers give over 500 days

5. Membership, affiliations and relationships sustained

Strategic objectives	Achieved 2018-19
<ul style="list-style-type: none">• Regularly seek feedback and respond to issues• Build relationships with Wellington City Council and Greater Wellington Regional Council to enhance the understanding and reputation of the club• Promote opportunities for sponsors, funders and wider business community to engage with the club• Use the support provided by WYA and YNZ, and collaborate with other regional clubs• Share information and stories to build club identity• Have an up to date and engaging online presence• Be inclusive, innovative, vibrant and relevant	<p>Junior and Youth Pathway continuing to grow</p> <p>Wellington Kayak & Knee Board Paddling Club continue to increase their activities here at the club.</p> <p>TRIYA are going from strength to strength - stronger working relationship</p> <p>New website complete</p> <p>Moving towards a family club environment</p>

5. Membership, affiliations and relationships sustained

Strategic objectives	Affiliates
<ul style="list-style-type: none">• Regularly seek feedback and respond to issues• Build relationships with Wellington City Council and Greater Wellington Regional Council to enhance the understanding and reputation of the club• Promote opportunities for sponsors, funders and wider business community to engage with the club• Use the support provided by WYA and YNZ, and collaborate with other regional clubs• Share information and stories to build club identity• Have an up to date and engaging online presence• Be inclusive, innovative, vibrant and relevant	<p>Wellington Kayak & Knee Board Paddling Club</p> <p>Lyall Bay Surf Life Saving Club</p> <p>Sailability Wellington</p> <p>Tai Tonga 41 Outrigger Canoe Club</p> <p>Tup Radford InterCollegiate Yachting Academy</p> <p>Wellington Surf Angling Club</p> <p>Victoria University of Wellington Sailing Club</p>

2019-20 plan

Key area	Plan 2019-20
Governance is effective	<ul style="list-style-type: none">• Governance succession planning• Health & Safety development (ongoing focus)• MOSS requirements• New three year plan will be approved by the incoming ManCom
Assets are managed	<ul style="list-style-type: none">• Focus on funding of new assets• Council infrastructure work
Club activities delivered	<ul style="list-style-type: none">• Support junior and youth sailors in regular club racing programme.• National level regattas to be hosted at Evans Bay.• Deliver centenary celebrations.
Staff and Volunteers	<p>Combine all operational documents into a club manual (continue)</p> <p>Identify leadership opportunities for younger members.</p> <p>Continue to identify externally required training/qualifications, current status and ensure full compliance. Including H&S training</p>
Membership, Affiliations and relationships sustained	<ul style="list-style-type: none">• Build further relationships with sponsors and suppliers• Continue to improve relationships with other likeminded clubs• Family friendly environment to enhance membership numbers

Feedback and involvement

- Workshops and engagement opportunities are coming!

Questions